

MINUTES

Transportation Policy Committee
Of the
Regional Planning Commission
For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

December 8, 2015

Committee Members: AMOS CORMIER Chairman, JOHN F. YOUNG - 2nd Vice Chairman, GORDON BURGESS - 3rd Vice Chairman, MITCHELL J. LANDRIEU – Treasurer (Designee: Mark Jernigan) Mayor Mike Yenni (Designee: Jose Gonzalez) Lee Giorgio, Jack Stumpf, Councilmember At-Large Jason Williams (Designee: Matthew Lindsey), Councilmember At-Large Stacy Head (Designee: Carla Genusa), Jeff Swartz, Ronald Carrere, Scott Morse, Mandrel Pansey, Councilman Ray Lauga, Jr., Councilman Richie Lewis (Designee: Councilman Casey Lewis), Charles Ponstein, David Munn, Councilman Steve Stefancik, Councilman Reid Falconer (Designee: TJ Smith), Richard Kelley, Steve Stefancik, Mayor Bob Zabbia, Mitch Williams, DOTD Secretary Sherri LeBas (Designee: Chris Morvant), Mayor Freddy Drennan (Designee: Eric Lundan) Jeff Davis (Designee: Scott Ricoux) Shelby Lasalle, President V.J. St. Pierre (Designee: Buddy Boe) Iftikhar Ahmad (Designee: Kristi), Brandy Christian (Designee: Andree Fant) President Natalie Robottom (Designee: Laverne Osiris) Mayor Donald Villere, Sal Longoria (Designee Tiffany), Ryan Brown, Mayor Mike Cooper, Mayor Pete Panepinto

Attendance: 36

Consultants:

Staff: Walter Brooks, Jeff Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the November 10, 2015 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection:
Harahan Streetscaping Improvements - (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
6. Consideration: Supplemental Agreement No 2
US 190 Collins Boulevard Widening - G.E.C., Inc.
Amount: \$16,080.70

- 7. Presentation: Update on RPC Bike & Pedestrian Program
By: Karen Parsons & Dan Jatres
Regional Planning Commission
- 8. Consideration: Public Comment Period
- 9. Consideration: Other Matters



President Cormier led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established. Chairman Cormier began the meeting.

1. Consideration: Approval of November 10, 2015 Minutes

Councilman Stefanick made a motion to approve the November 10, 2015 minutes, seconded by Councilman Hunnicutt and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 4-5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mark Jernigan, seconded by Jeffrey Swartz and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Councilman Stefancik, seconded by Richard Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

There are no amendments for Tangipahoa Parish at this time.

**5. Consideration: Consultant Selection:
Harahan Streetscaping Improvements - (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000**

Mr. Brooks explained the purpose of this plan is to study sidewalk and landscaping improvements to link the town center with nearby areas and comply with ADA standards.

There being no questions or objections, the Chairman call for a motion to approve the Harahan Streetscaping Improvements - (Task A-2.16 H; FY-16 UPWP) with Linfield-Hunter in the Amount: \$ 30,000 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Young, seconded by Jack Stumpf and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: Supplemental Agreement No 2
US 190 Collins Boulevard Widening - G.E.C., Inc.
Amount: \$16,080.70**

Mr. Brooks explained the need for the supplemental agreement with GEC, Inc. There being no questions or objections, the Chairman called for a motion to approve the Supplemental Agreement for the amount of \$16,080.70 with GEC, Inc. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Cooper, seconded by Richard Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**11. Presentation: Update on RPC Bike & Pedestrian Program
By: Karen Parsons & Dan Jatres**

Karen Parsons, RPC Principal Planner, kicked off the status update for the Regional Planning Commission Pedestrian and Bicycle Safety and Education Program using a power point presentation. She noted the forgotten history that the development of roads was advocated by early, influential cycling racers, designers, and widely popular bike club efforts in the late 1800's and early 1900's. Dan Jatres, RPC Pedestrian and Bicycle Manager, followed up by summarizing where the region stands on total investment, mileage, crashes, materials and training programs developed and offered by the RPC. The presentation ended with a list of highlighted bicycle or pedestrian studies and projects in each parish and a sample safety bicycle video featuring RPC Safety Coordinator Emilie Bahr.

12. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

13. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

**Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

December 8, 2015

Committee Members: AMOS CORMIER Chairman, JOHN F. YOUNG - 2nd Vice Chairman, GORDON BURGESS - 3rd Vice Chairman, MITCHELL J. LANDRIEU – Treasurer (Designee: Mark Jernigan) Mayor Mike Yenni (Designee: Jose Gonzalez) Lee Giorgio, Jack Stumpf, Councilmember At-Large Jason Williams (Designee: Matthew Lindsey),

Councilmember At-Large Stacy Head (Designee: Carla Genusa), Jeff Swartz, Ronald Carrere, Scott Morse, Mandrel Pansey, Councilman Ray Lauga, Jr., Councilman Richie Lewis (Designee: Councilman Casey Lewis), Charles Ponstein, David Munn, Councilman Steve Stefancik, Councilman Reid Falconer (Designee: TJ Smith), Richard Kelley, Steve Stefancik, Mayor Bob Zabbia, Mitch Williams, DOTD Secretary Sherri LeBas (Designee: Chris Morvant)

Attendance: 24

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the November 10, 2015 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - February 9, 2016 meeting
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Proposals from Carr, Riggs & Ingram (CRI) for the Annual Audits of the Regional Planning Commission and the Quarterly Procedures Review of the RPC operation
5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
8. Consideration: Consultant Selection:
Harahan Streetscaping Improvements (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
9. Consideration: Supplemental Agreement No 2
US 190 Collins Boulevard Widening - G.E.C., Inc.
Amount: \$16,080.70
10. Consideration: Election of Regional Planning Commission Officers for 2016
11. Consideration: Annual Agreement for the firm of Adams and Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2016 – December 31, 2016
12. Consideration: Travel Request
13. Consideration: Contract Extensions
14. Consideration: Consultant Billings
15. Consideration: Public Comment Period
16. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of November 10, 2015 Minutes

The minutes from the meeting on November 10, 2015 were approved upon a motion by Councilman Stefancik, seconded by David Munn and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee
• **February 9, 2016 meeting**
(b) Other Committee Reports

Mr. Brooks explained the February Commission meeting in 2016 would fall on Mardi Gras and the meeting would be cancelled.

3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Brooks referred the members to page 8 of the meeting packet for the balance sheet for the month ending October 31st 2015. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,973,460.95

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilman Lauga, seconded by Charlie Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Brooks explained on page 9 that there were no budget amendments.

4. Consideration: Proposals from Carr, Riggs & Ingram (CRI) for the Annual Audits of the Regional Planning Commission and the Quarterly Procedures Review of the RPC operation

Mr. Silvey introduced CRI who presented to the Board their proposal for 2016. There being no questions or objections, the chairman called for a motion to approve CRI. It was so moved by Charles Ponstein and seconded by Parish President Young.

- 5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
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Mr. Brooks requested concurrence of items 5-9 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 5-9 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik and seconded by Councilman Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

10. Resolution: Election of RPC Officers for 2016

Mr. Brooks explained the rotation of officers: St. Tammany Parish – *Chairwoman*, Jefferson Parish - *1st Vice Chairman*, Tangipahoa Parish - *2nd Vice Chairman*, St. Bernard Parish - *3rd Vice Chairman*, Orleans Parish - *Secretary* Plaquemines Parish – *Treasurer*.

There being no questions or objections, the Chairman called for a motion to approve the Election of RPC Officers for 2016. It was so moved by Councilman Stefancik seconded by Richard Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Annual Agreement for the firm of Adams & Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2016-December 31, 2016.

Mr. Silvey explained the agreement and asked for a motion for the Annual Agreement for the firm of Adams & Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2016-December 31, 2016. There being no questions or objections, the Chairman call for a motion to approve the Annual Agreement for the firm of Adams & Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2016-December 31, 2016. It was so moved by President Young and seconded by Lee Giorgio.

13. Consideration: Travel Request

Mr. Brooks informed the board there was no travel at this time.

14. Consideration: Contract Extensions

Mr. Brooks referred the members to page 12 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved my Councilman Lauga and seconded by Carla Ganesa, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

12. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 13 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley seconded by Mark Jernigan and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

14. Consideration: Other Matters

Lee Giorgio asked the board to look into the street flooding near the West End Marina.

There being no other matters to discuss, the Chairman adjourned the meeting.